

Reentry by Design Initiative
Request for Proposals Third Release
Bidder's Conference July 26, 2010
Questions and Answers

In an attempt to share requested information amongst all potential bidders, the Greater Louisville Workforce Investment Board is providing questions and answers asked during and after the July 26, 2010 Bidder's Conference. The last day for questions to be submitted is no later than 4:00 p.m. on Thursday, July 5, 2010. All questions should be forwarded to Angela Wells, Program Manager at: Angela.Wells@kentuckianaworks.org or by calling 574-2500. The Greater Louisville Workforce Investment Board retains the right to amend all answers provided. Any revisions will be dated.

Q1. Is there a certain amount of time the Core services have to be provided before they can move on to Intensive?

A. No. Proposed services may vary among organizations. Each section will be scored according to criteria outlined in the request.

Q2. Under Introduction and Objectives should sections B and C be included in the one page summary referenced in A?

A. The proposal should include all sections requested in the proposal. It is up to the organization to determine the best way to present the information requested in each section.

Q3. When will you know if there is an extension on the contract timeline?

A. Kentuckiana Works received notification from Kentucky Department of Corrections (KYDOC) on Tuesday, July 27th that funding will be extended through March 31, 2011. Therefore, the planned activities, employment outcomes, and budget should be reflective of a contract that will extend from September 1, 2010 - March 31, 2011.

Q4. Should we draft our proposals with the extended timeline in mind or just focus on a proposal through December?

A. Please refer to the answer for Q3. Use the extended timeline for all projections.

Q5. How should the budget be written, should there be a budget thru December and then another one for January- March?

A. Please refer to the answer for Q3. Use the extended timeline for all projections.

Q6. Is the \$90,000 through December only or is that included in the extended contract timeline?

A. \$90,000 is the total funding available from September 1, 2010 through March 31, 2011.

Q7. Is it 45 people that need to be placed through December or through March?

A. A minimum of 45 people are required to be placed from September 1, 2010 through March 31, 2011.

Q8. On the Budget Narrative item D, how granular do you want that to be? Would you want information on how we operate a program outside of Greater Louisville or would you like it specific to Greater Louisville?

A. The target population for the Reentry initiative is ex-offenders from KYDOC returning to Jefferson County.

Q9. Do we need to include a detail of Positions, Qualification, Wages and Benefits (Attachment B) for in-kind positions?

A. Only positions that will be paid out of the budget need to be included. In-kind positions do not need to be included.

Q10. Does participant expenses include transportation cost such as bus tickets, gas cards, etc? Can it include clothing vouchers as well? Is there a different line item these expenses to go under?

A. Bus tickets may be provided by KYDOC. Otherwise, you may use the "participant expenses" line item to budget for such costs.

Q11. Are travel expenses reimbursed at the state rate or at the contractors established rate?

A. Travel expenses will be reimbursed at the contractors established rate, not to exceed the state rate.

Q12. How will introductions to the partnering agencies be handled?

A. There will be a partner meeting set shortly after contract negotiations have been finalized.

Q13. Are all the participants in place and ready to be referred to our program for placement now?

A. Contractors should be prepared to receive clients on September 1, 2010.

Q14. Who are the other partners for this initiative?

- A. a. Kentucky Department of Corrections (KYDOC)**
- b. Louisville Metro Reentry Task Force (LMRTC)**
- c. Louisville Metro Department of Corrections (LMDC)**
- d. Louisville Metro Criminal Justice Commission (LMCJC)**
- e. Dismas Charities**
- f. Prodigal Ministries**
- g. KentuckianaWorks**

Q15. What do you do when you find an employer that does not want to take a participant because of the level of conviction? Are their consequences if we aren't able to place these participants? If so, what are they?

A. Responders to the RFP should be prepared to place mid to high risk ex-offenders in jobs. The priority is to work effectively within the partnerships to maximize connections and employment opportunities to as many of the offenders as possible.

Q16. Is there a specific type of job they have to be placed into?

A. Probation & Parole requirements may involve restrictions. This will be communicated at the time of referral on a case by case basis.

Q17. Page 5. Intensive Job Readiness under (A.) what should that look like?

A. Proposed services may vary among organizations. Each section will be scored according to criteria outlined in the request.

Q17. How is reimbursement for expenses made? What is the frequency and method of reimbursement?

A. Invoices for reimbursement may be submitted on a monthly basis to KentuckianaWorks. Payment is made through Metro Finance Accounts Payable via check.